

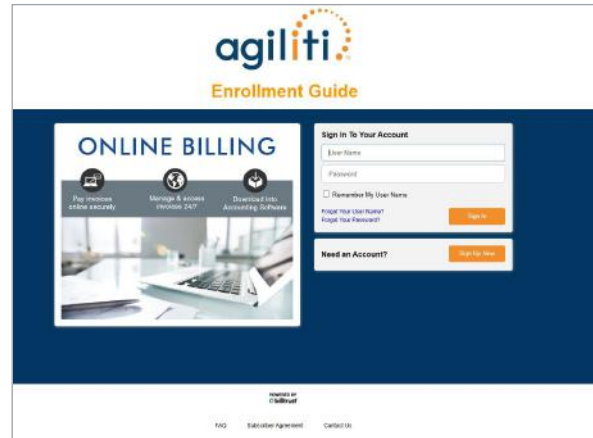
To access BillTrust eInvoice Connect, please visit: [www.agilitihealth.com](http://www.agilitihealth.com)

- In the Upper right corner, click [ Login ]
- From the dropdown, click [ Agiliti Invoices ]

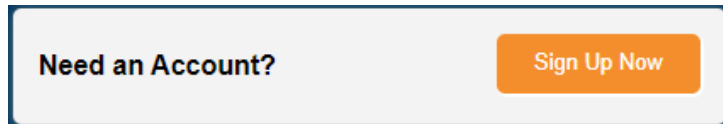
## Agilitihealth.com



## eInvoice Connect Log-in Screen



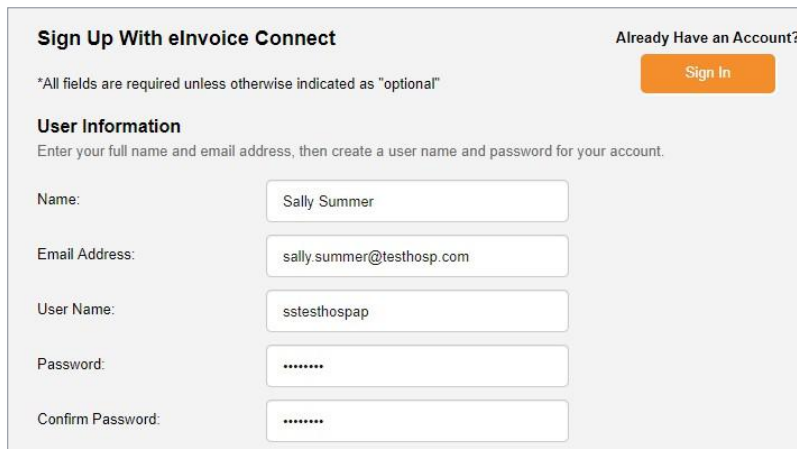
1. Click [ Sign Up Now ] on the main sign-in screen to enroll in eInvoice Connect,



You will be taken to the **Sign Up With eInvoice Connect** screen (below).

2. Create your Username and Password.

The first person to enroll for your facility is the Admin.



The screenshot shows the 'Sign Up With eInvoice Connect' form. The 'User Information' section is visible, with fields for Name, Email Address, User Name, Password, and Confirm Password. The 'Sign In' button is highlighted in orange.

**Sign Up With eInvoice Connect** Already Have an Account? [Sign In](#)

\*All fields are required unless otherwise indicated as "optional"

**User Information**  
Enter your full name and email address, then create a user name and password for your account.

Name:

Email Address:

User Name:

Password:

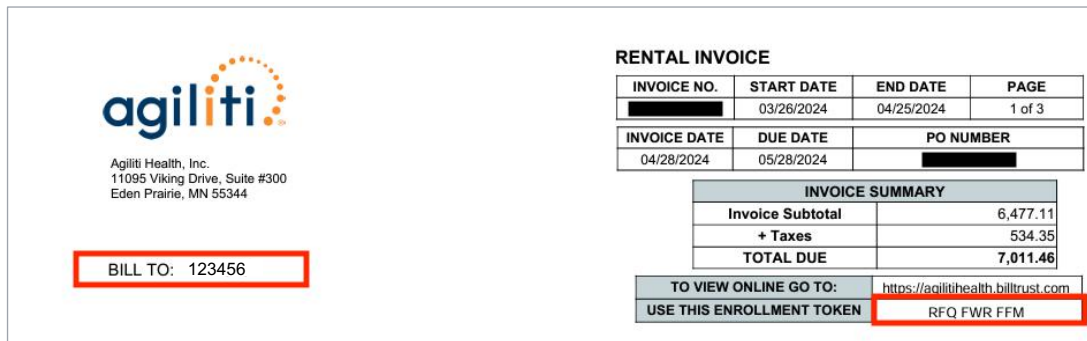
Confirm Password:

3. Enter the Customer Number (BILL TO) and Enrollment token located on your most recent invoice or statement in the Account Information questions.

**Account Information**  
To verify your account, enter your account number along with the enrollment token found on your bill.

Customer Number:

Enrollment Token:



**RENTAL INVOICE**

INVOICE NO.	START DATE	END DATE	PAGE
██████████	03/26/2024	04/25/2024	1 of 3

INVOICE DATE	DUE DATE	PO NUMBER
04/28/2024	05/28/2024	██████████

INVOICE SUMMARY	
Invoice Subtotal	6,477.11
+ Taxes	534.35
<b>TOTAL DUE</b>	<b>7,011.46</b>

TO VIEW ONLINE GO TO: <https://agilitihealth.billtrust.com>

USE THIS ENROLLMENT TOKEN: RFQ FWR FFM

4. Provide three security questions and answers.

The dropdowns offer several question options.

**Security Questions**  
Select and answer three security questions.

Security Question 1:

Answer 1:

Security Question 2:


Answer 2:

Security Question 3:

Answer 3:

Stop Sending Mail (Check here if you would like us to stop mailing your paper bills)

I agree to the [Subscriber Agreement](#)

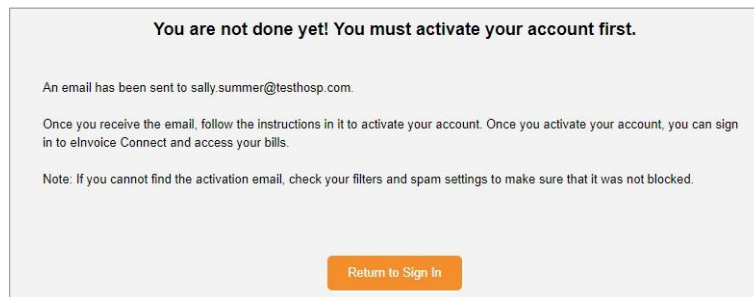


Remember to check  I agree to the [Subscriber Agreement](#)

## 5. Click [ Sign Up ]

## 6. After signing up, you will receive an activation email with a link (check your junk folder).

- Click the link in the email.
- This will take you to the **sign-in screen**.
  - Sign-in using the User Name and Password you set up during enrollment.
  - Continue to use these credentials whenever you access eInvoice Connect.



## 7. Navigate the site:

Below is your main screen in eInvoice Connect. From here, you can:

- View your Open (Unpaid) Invoices.
- View Closed Invoices.
- View your Payment History.
  - This will only reflect payments made in eInvoice Connect.
- Manage your settings.

